

# CITY OF MERTZON

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## TEXAS

P.O. Box 456 \* 104 S. Park View \* Mertzton, TX 76941  
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### REGULAR CITY COUNCIL MEETING

#### MERTZON CITY HALL

MONDAY, NOVEMBER 16, 2015 – 7:00 P.M.

#### AGENDA

**1. CALL TO ORDER**

**2. OPENING PRAYER**

**3. PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

**4. OPEN FORUM** – Persons wishing to address the Council will be called at this time. Speakers must sign up on provided list before the meeting begins. Speakers are limited to three minutes and may not utilize the time of other speakers; remarks that attack the character of employees or Council members are considered out of order. The Council will not respond to matters not listed on the agenda until a future meeting.

**5. RESOLUTION AUTHORIZING SUBMISSION OF A CONTRACT AMENDMENT FOR TCBG CONTRACT NO. 713329**

The Council will consider a resolution to amend Texas CDBG Contract 713329 to remove acquisition, transfer all sewer funds to the construction and engineering budget for water improvements, and request a six month extension.

**6. AMENDMENT TO WATER & SEWER ORDINANCE**

The Council will consider an amendment to the Water & Sewer Ordinance allowing the disconnection and capping of sewer lines when customers do not pay for sewer services.

**7. ADDITIONAL EMPLOYEE NEEDED FOR CITY HALL**

The Council will consider whether to hire an office clerk for City Hall. During peak times, it is difficult for one person to handle phones, traffic at the front desk, and other routine duties. The Animal Control Officer is turning into a full-time position. Also, the City Secretary will be attending a weeklong class next month, and the City Secretary's workload will increase significantly when the City starts holding Municipal Court.

**8. CITY COUNCIL MEETING SCHEDULE FOR DECEMBER**

The City Secretary will be away in training the first Monday in December (December 7), and the third Monday (December 21) will be Christmas week. It has been suggested that the Council meet once on the second Monday (December 14) in lieu of the two other meeting dates. The Council would return to its regular schedule in January.

**10. CLOSED SESSION**

The Council will go into closed session to discuss a personnel matter pertaining to Jim Rose.

**11. CITY SECRETARY'S REPORT**

- (a) Approval of Minutes
- (b) Financial Report
- (c) Other announcements

**12. OPERATIONS MANAGER'S REPORT**

- (a) Water and Sewer Update
- (b) Other Announcements

**13: ITEMS FROM THE COUNCIL**

- (a) Announcements
- (b) Items for Future Agendas

**14. ADJOURNMENT**

*Unless otherwise limited to discussion only, all items on the agenda are for possible discussion and action.*

*The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the items listed above should the need arise, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).*

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Carol Shaw, Mayor

**CERTIFICATION**

I hereby certify that I posted this Agenda on the outdoor bulletin board at City Hall, at \_\_\_\_\_ am/pm on \_\_\_\_\_, 2015.

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Ginny Rhymes, City Secretary