

# City of Mertzon

City Council Meeting Minutes

April 6, 2020

## Regular City Council Meeting

### Those Present:

**Mayor:** Bill Taylor

### Mayor Pro-Tem:

Melissa Matthews

### Council Members:

Charlene Holland

Celica Belcher

Danny Crutchfield

### Employees:

Michele Wardlaw, City Administrator  
, Supervisor

Nate Padilla, Administrative Assistant

The meeting was called to order at 7:00 p.m. by Mayor Bill Taylor, with quorum present.

Opening prayer was led by Mayor Bill Taylor. Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Public Comments:** None

**Executive Session:** Council adjourned into executive session at 7:02p.m regarding filling empty council seat with Jayton Lindley.

**Return to Open Session:** Council reconvened from executive session at 7:07p.m Councilman Matthews made a motion to appoint Jayton Lindley as City Council member to fill open position left by Mayor Bill Taylor. Councilman Belcher seconded. All in favor; motion passed. At 7:08 p.m. Mr Lindley was sworn in by Mayor Bill Taylor.

**Irion County Swimming Pool Water Usage:** Councilman Matthews made a motion to approve county to fill swimming pool at .50 cents per barrel. Same rate as last year. Councilman Belcher seconded. All in favor; motion passed.

**Survey of City property at Lots #22- #26:** Councilman Holland made a motion to accept bid for survey by Concho Valley Land Surveying. Councilman Belcher seconded. Councilmen Crutchfield, Holland, Lindley & Belcher in favor, Councilman Matthews against; motion passed.

**Consideration of purchase of road equipment:** Councilman Belcher made a motion to purchase a roller for \$28,900.00 out of New Mexico with 972 hours on it (#1 in list of estimates provided to council) Councilman Crutchfield seconded. Councilmen Crutchfield, Matthews & Belcher in favor, Councilmen Holland & Lindley against; motion passed.

**Consideration for 4 way stop sign:** Councilman Crutchfield made a motion for a 4 way Stop sign at intersection of Fayette Ave and Third Street. No second. Motion failed

**City Wide Cleanup:** Councilman Matthews made a motion to postpone city wide cleanup until further notice. Councilman Holland seconded. Councilmen Lindley, Belcher, Holland, Matthews in favor Councilman Crutchfield against; motion passed.

**Credit card spending limit:** Councilman Belcher made a motion to leave credit card limit at \$2000.00. Councilman Lindley seconded. All in favor; motion passed.

**Escrow Account:** Councilman Matthews made a motion to put administrative assistant Nate Padilla on the escrow account signature card. Councilman Belcher seconded. All in favor; motion passed

**Prior Meeting Minutes:** Councilman Matthews made a motion to approve March 30, 2020 minutes with corrections to identifying Nate Padilla as giving the administrator and daily operations report. Councilman Belcher seconded. All in favor; motion passed.

**Financial Documents:** Councilman Crutchfield made a motion to approve all financial documents. Councilman Belcher seconded. Councilmen Crutchfield, Matthews & Belcher in favor, Councilmen Holland & Lindley abstained; motion passed.

**City Administrator's Report:** Information presented by City Administrator Michele Wardlaw

1. Accounts payables presented for review and initialed by each council member.
2. Bank account balances presented for review.
3. General Fund and Water/Sewer Fund budgets presented for review.
4. Called Odessa pump and informed them their bid was accepted, waiting to coordinate date once parts are in
5. Ordered a load of asphalt for road repair.
6. Signed and emailed insurance waiver to Jeff Betty.
7. Animal shelter inspection on hold until quarantine is over. 1 yr. to get animal control license.
8. Spoke with Jeff Betty and he said we can write letter to homeowners for survey around effluent pond.
9. Ford truck will be picked up on April 8, 2020, Ford can't duplicate complaint at this time
10. Update on Robertson well, still a few months away from completion

**Daily Operations Update:** Information presented by City Administrator Michele Wardlaw

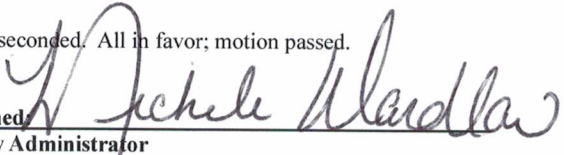
1. Patched roads
2. Working on sewer line on Fourth and Main street

**Items from the Council:**

1. Information on when local sales tax can be changed
2. RV Park committee
3. Get quotes for equipment delivery from Thorp and Talajak

**Adjournment:** Councilman Belcher made a motion to adjourn. Councilman Matthews seconded. All in favor; motion passed.  
Meeting adjourned at 7:55p.m.

Signed:   
Mayor

Signed:   
City Administrator