

# City of Mertzon

City Council Meeting Minutes

August 3, 2020

## Regular City Council Meeting

### Those Present:

**Mayor:** Bill Taylor

### **Mayor Pro-Tem:**

Melissa Matthews

### **Council Members:**

Jayton Lindley  
Danny Crutchfield  
Charlene Holland  
Celica Belcher

### **Employees:**

Michele Wardlaw, City Administrator  
Steve Thompson, Supervisor

The meeting was called to order at 7:03 p.m. by Mayor Bill Taylor, with quorum present. Opening prayer was led by Councilman Danny Crutchfield. Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Public Comments:** No Comments

**VOTER APPROVAL RATE:** Councilman Matthews made a motion to approve tax rate at 8%. Councilman Belcher seconded. All in Favor. Motion passed.

**PROPOSAL OF 2020 TAX RATE:** Joyce Gray, Irion County Tax Assessor-Collector, provided council the 2020 certified property tax rates. Councilman Matthews made a motion to approve the proposed tax rate .593250/\$100 value resulting in a revenue of \$206,709.00 for the 2020 year. Councilman Crutchfield seconded. All in Favor. Motion passed

**APPROVAL OF CONTRACT FOR COLLECTIONS:** Joyce Gray, Irion County Tax Assessor-Collector, provided council with the 2020 contract for assessing and collection of taxes. Councilman Matthews made a motion to accept the contract as written. Councilman Belcher seconded. All in Favor. Motion passed.

**SECURITY CAMERA PRESENTATIONS:** VGI and Angelo Solutions bot presented the council with proposals for security camera systems. Both proposals include cameras at the City Hall, Water plant, Sewer plant and Standpipe Discussion only

**ANIMAL CONTROL:** Councilman Crutchfield brought up the issue of needing to have more than one person certified for animal control. Discussion only

**RESOLUTION NO. 8-3-20 CC:** Councilman Lindley made a motion to approve new authorized signatures for Mastercard. Councilman Belcher seconded. Councilmen Belcher, Lindley, Crutchfield and Holland voted for. Councilman Matthews against. Motion passed.

**RESOLUTION NO. 8-3-20:** Councilman Matthews made a motion to approve a resolution allowing City Administrator to act as Executive Officer and sign all necessary paperwork for grants. Councilman Lindley seconded. All in favor. Motion passed

**PERSONNEL POLICY:** Council discussed changes that need to be made to personnel policy. Discussion only.

**Prior Meeting Minutes:** Councilman Matthews made a motion to approve July 20, 2020 minutes as written. Councilman Belcher seconded. All in favor; motion passed.

**Financial Documents:** Councilman Belcher made a motion to approve all financial documents. Councilman Crutchfield seconded. All in favor; motion passed

**City Administrator's Report:** Information presented by City Administrator Michele Wardlaw

1. TCEQ violation update, we received official notice letter that offense is being sent to enforcement
2. Account with WCC has been cancelled
3. Set up rental agreements for a roller from August 1, 2020 and a grapple bucket for September 1, 2020
4. Cravens #2 water samples sent out for blend to add Robertson Well
5. Mapped out Tankersley wells, ordered signs for all current operating wells with name and well # on it.
6. Ordered new burn ban flag
7. Animal control class in San Angelo possibly after Oct 1, 2020
8. Updated council on CARES fund process and Disaster grant information
9. TXDOT should be having a pre-con meeting in September to begin Hwy 67 re-topping project and drainage system in Mertzon
10. We will be trying to use as much of the equipment repair money left in the '19-'20 budget to order hoses, tires, and cylinder seals for equipment
11. Rental of portable restrooms will be extended till the end of September

**Daily Operations Update:** Information presented by Supervisor Steve Thompson

1. Fixed water leaks at 3<sup>rd</sup> & Garden, Main & Commerce, 110 N 2<sup>nd</sup>, 109 SW Railroad, 216 S Broadway, Baptist Church & 2<sup>nd</sup> & Main.
2. Read meters
3. Install end of lines at Main & Commerce and 612 S. Broadway
4. Took BODs and Cravens water test to lab
5. Removed fence around sprinkler field
6. Patch holes
7. Worked on maintainer
8. Disked and hauled rocks at sprinkler field
9. Mowed & weed-eated at water plant, creek and the baseball park

10. Installed 3 meter boxes and 4 valve boxes
11. Installed a regulator at 105 East Lake
12. Replace water line at 105 West Lake

**Items from the Council:**

1. Call Liz Mase and let her know that TXDOT is running behind on Hwy re-topping project.
2. Set up next Budget working session for 8/9/20 at 6:00 p.m.
3. Look for a from pertaining to nondisclosure of council members personal numbers
4. Look into solutions for cat problems around town

**Adjournment:** Councilman Matthews made a motion to adjourn. Councilman Belcher seconded. All in favor; motion passed.  
Meeting adjourned at 9:21 p.m.

Signed:  
Mayor



Signed:  
City Administrator

