

# City of Mertzon

City Council Meeting Minutes

December 2, 2019

## Regular City Council Meeting

### Those Present:

#### Mayor:

Lisa Hight

#### Mayor Pro-Tem:

Melissa Matthews

#### Council Members:

Bill Taylor

Danny Crutchfield

#### Employees:

Sheri Benson, City Administrator

Steve Thompson, Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present.

Opening prayer was led by Pastor Mark Krause. Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Public Comments:** None.

**M.I.C.'s Gaming Center Permit:** Councilman Taylor made a motion to approve the gaming permit for M.I.C. Gaming Center. Councilman Crutchfield seconded. All in favor; motion passed.

**Ordinance #15.02 Game Room and Redemption Machines', Section 5: Hours of Operation:** Discussion only.

**Awarding of Bid for Wastewater Treatment Plant Improvements:** Councilman Taylor made a motion to approve Ag Services Construction, Inc.'s bid for the Effluent Pond improvement for \$331,161.00. Councilman Matthews seconded. All in favor; motion passed.

**Awarding of Bid for Water System Improvement Project:** Councilman Taylor made a motion to approve Barclays Premier Utility Services, LLC's bid for the Robertson Well improvement for \$ 249,481.00. Councilman Crutchfield seconded. All in favor; motion passed.

**Ordinance #20-01 Water and Sewer Services:** (a) Second reading of Ordinance #20-01. (b) Councilman Matthews made a motion to adopt Ordinance #20-01 Water Sewer Services as written. Councilman Taylor seconded. All in favor; motion passed.

**Extension of 8" Sewer Main on Gray Avenue:** Councilman Matthews made a motion to table item. Councilman Taylor seconded. All in favor; motion passed.

**Resolution #11-25-19 Local Rabies Control Authority:** Councilman Matthews made a motion to adopt Resolution #11-25-19 naming Sheri Benson or City of Mertzon's licensed Animal Control Officer as the Local Rabies Control Authority within the city limits. Councilman Taylor seconded. All in favor; motion passed.

**Prior Meeting Minutes:** Councilman Matthews made a motion to approve November 18, 2019, minutes as written. Councilman Taylor seconded. All in favor; motion passed.

**Financial Documents:** Councilman Matthews made a motion to approve all financial documents. Councilman Taylor seconded. All in favor; motion passed.

**City Administrator's Report:** Information presented by Administrator Benson.

1. Accounts payables presented for review and initialed by each council member.
2. Bank account balances presented for review.
3. General Fund and Water/Sewer Fund budgets presented for review.
4. Judge Allen Gilbert's monthly payment will cease as of December 2019.
5. City Attorney Jeff Betty was contacted regarding Republic Services past due documents required within Ordinance # 8.02. A letter will be submitted directly to Republic Services.
6. Total franchise fee received for the month of November was \$1353.70.
7. Response about Nextlink's proposal is favorable within cities currently partnering with Nextlink.
8. Christmas Party for employees and council is scheduled for December 16, 2019.

**Daily Operations Update:** Information presented by Supervisor Thompson

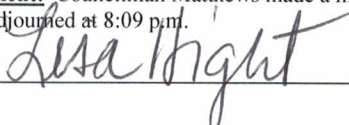
1. Repaired one (1) water leak and changed meters at Cravens #1.
2. Drained clarifiers at wastewater plant and repaired the back blow preventor at the water plant.
3. Read water meters.
4. Hauled sludge to land application site.
5. Met with contractors for the sewer extension on Gray Avenue.
6. Patched holes on Gray Avenue, Margaret Avenue and First Street.
7. Hauled dirt from baseball park to pit along with brush to burn.
8. Mowed along Margaret Avenue and Third Street.
9. Assisted with two (2) animal control cases.

**Items from the Council:** None.

**Adjournment:** Councilman Matthews made a motion to adjourn. Councilman Taylor seconded. All in favor; motion passed.

Meeting adjourned at 8:09 p.m.

Signed: \_\_\_\_\_  
Mayor



Signed: \_\_\_\_\_  
City Administrator

