

City of Mertzson

City Council Meeting Minutes

February 1, 2021

Regular City Council Meeting

Those Present:

Mayor: Bill Taylor

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Jayton Lindley
Charlene Holland
Aubrey Stewart
Danny Crutchfield

Employees:

Michele Wardlaw, City Administrator
Steve Thompson, Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Bill Taylor, with quorum present. Opening prayer was given by Councilman Crutchfield. Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: No public comments

ORDER OF ELECTION: Council acknowledged and signed the Order of Election for the May 1, 2021 election.

WATER ORDINANCE #20.02: Final public reading of new Water Ordinance #20.02. Councilman Matthews made a motion to approve Water Ordinance #20.02. Councilman Lindley seconded. All in Favor. Motion passed.

RV ORDINANCE #17.02: Final public reading of new RV Ordinance #17.02. Councilman Lindley made a motion to approve RV Ordinance 17.02 with 1 correction to section 5.2. Councilman Crutchfield seconded. All in Favor. Motion passed

CITY ADMINISTRATOR REPORT: Information presented by City Administrator Michele Wardlaw

1. We discovered meter reading list error, in house study was started and physical audit started as well
2. Filed all necessary election paperwork to this point
3. Steve, Daniel & Rusty will be taking an online chemical reporting class next week
4. Rusty received his letter from TCEQ stating that he can just retest to get all his old licenses back.
5. All 1099's & W2's have been mailed out
6. Audit should be done in the next week or so
7. Filed next set of paperwork for Grant Works
8. Chuck Watson wants to put propane tank in alley on city property
9. School will start paying all water bills and will pay for water that has not been billed for house at 315 Fleming.

PRIOR MEETING MINUTES: No minutes for approval at time of meeting.

FINANCIAL DOCUMENTS: Councilman Holland made a motion to approve all financial documents. Councilman Lindley seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Supervisor Steve Thompson

1. Lab samples to town
2. Patched road on Fifth and Sixth Streets
3. Read meters
4. Rigged up Truck #2 with compressor and welder
5. Patched & filled holes from water leak repairs
6. Cleaned up trash at the creek
7. Worked on WWTP
8. Took down Christmas lights
9. Worked on golf cart and riding lawnmower
10. Worked on sprinkler oiler pump and chlorine pump
11. Installed valve box at Third and Lake
12. Installed sewer clean out box
13. Located meters

ITEMS FROM COUNCIL: Compensation for elected officials, discuss closure of alley behind Internet Café

ADJOURNMENT: Councilman Crutchfield made a motion to adjourn. Councilman Holland seconded. All in favor; motion passed. Meeting adjourned at 7:44 p.m.

Signed: _____
Mayor



Signed: _____
City Administrator

