

City of Mertzon

City Council Meeting Minutes

February 5, 2018

Regular Meeting

Those Present:

Mayor:

Lisa Hight

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Danny Crutchfield
Bill Taylor

Celica Belcher
Charlene Holland

Employees:

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor
Walter Turnbow

This meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Roberts & McGee CPA, Inc.: Representative Stacy McGee, CPA, presented the 2017 audit findings. No action required.

Executive Session: Council went into executive session at 7:16p.m. No minutes were kept.

Return to Open Session: Council returned from executive session at 8:07p.m. Councilman Taylor made a motion to accept the proposed settlement agreement between the City of Mertzon and previous employee Rose. Councilman Holland seconded. All in favor; motion passed.

United States Department of Agriculture (USDA): Representative Jason Luna, Area Specialist provided grant/loan opportunities that are available to the City of Mertzon as a municipality. Discussion only; no action taken.

Texas Disposal Systems: Representative Ja-Mar Prince, Customer Service Representative addressed council regarding current contract and future options. Discussion only; no action taken.

Amendment of Ordinance No. 07-01-01 Personnel Policy of the City of Mertzon: Second reading of amended ordinance was presented. Councilman Matthews made a motion to accept ordinance. Councilman Holland seconded. All in favor, motion passed.

Prior Meeting Minutes: Councilman Matthews made a motion to approve January 22, 2018, minutes with one correction. Councilman Taylor seconded. All in favor; motion passed.

Financial Documents: Councilman Crutchfield made a motion to approve all financial documents. Councilman Holland seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. Margaret lift station will be removed, and job completed by February 8th.
5. RV Inspections have been completed.
6. Mayor Hight and Administrator Benson will attend County Commissioner's Court on February 13th to discuss road maintenance.
7. Animal Control Ordinances have been sent to the Attorney for review.

Daily Operations Update: Information presented by Operations Supervisor Thompson.

1. Two (2) water leaks have been repaired.
2. Irrigation lines have been replaced at baseball field.
3. Replaced one (1) new meter.
4. Stand pipe and water tank yearly inspection will be conducted on February 7th.
5. Ordered panels from West Texas Wool and Mohair for Tankersley wells enclosure required by TCEQ.

Adjournment: Councilman Matthews made a motion to adjourn. Councilman Belcher seconded. All in favor; motion passed. Meeting adjourned at 9:20p.m.

Signed: Lisa Hight
Mayor

Signed: Sheri Benson
City Administrator