

# City of Mertzon

City Council Meeting Minutes  
January 18, 2021

## Regular City Council Meeting

### Those Present:

**Mayor:** Bill Taylor

### Mayor Pro-Tem:

Melissa Matthews

### Council Members:

Jayton Lindley  
Charlene Holland  
Aubrey Stewart

### Employees:

Michele Wardlaw, City Administrator  
Steve Thompson, Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Bill Taylor, with quorum present. Opening prayer was giving by Councilman Lindley. Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

**PUBLIC COMMENTS:** No public comments

**BASEBALL FIELD IMPROVEMENTS:** Councilman Matthews made a motion to allow Little League volunteers to do minor work to fields. With the exception that if there are any major repairs that are found to be needed those items need to be brought before the council. Councilman Holland seconded. All in Favor. Motion passed

**RESIDENT ACT # 529:** Councilman Matthews made a motion to allow customer to pay a 3 month average for their December 2020 bill. Councilman Lindley seconded. All in Favor. Motion passed.

**OZONA CABLE:** Council advised Administrator to have Ozona Cable draw up a contract for review. Contract will need to include monthly rent rate, 2 free internet subscriptions and stand alone electricity.

**MINUTE RESOLUTION TO APPROVE GRANT ADMINISTRATOR:** Councilman Lindley made a motion to approve Grant Works as the Grant Administrator for the CDBG grant application. Councilman Matthews seconded. All in favor.

**PERSONNEL POLICY:** Councilman Matthews made a motion to approve new personnel policy. Councilman Holland seconded. All in favor.

**WATER ORDINANCE #20.02:** Council reviewed changes that were suggested to be made at January 4, 2021 meeting. Second public reading.

**RV ORDINANCE:** Second public reading of the RV Ordinance. With correction suggested.

**CITY ADMINISTRATOR REPORT:** Information presented by City Administrator Michele Wardlaw

1. Changed propane delivery services to WTG
2. Donation list from the internet café given to all council members, permit inspection was done and permit issued for the 2021 year.
3. Phone and internet update/ still having issues
4. Preparing for local election

**PRIOR MEETING MINUTES:** Councilman Matthews made a motion to approve January 4, 2021 minutes with 3 corrections. Councilman Stewart seconded. All in favor; motion passed.

**FINANCIAL DOCUMENTS:** Councilman Holland made a motion to approve all financial documents. Councilman Lindley seconded. All in favor; motion passed.

**DAILY OPERATIONS UPDATE:** Information presented by Supervisor Steve Thompson

1. Lab & BOD samples to town
2. Installed 2" meter at the school on third street for food service building
3. Fixed water leak at 612 Margaret
4. Checked on sewer line back up at Fifth & Garden
5. Changed oil, oil filters and air filters on service equipment
6. Changed oil in 2004 & 2007 Chevy's and 2019 Ford
7. Worked on wet well
8. Worked on WWTP
9. Hauled caliche to Duncan & Fifth
10. Mounted 4 new tires on Nate's truck

**ITEMS FROM COUNCIL:** Look into Pitney Bowes credit, Peddler's Permit

**ADJOURNMENT:** Councilman Matthews made a motion to adjourn. Councilman Holland seconded. All in favor; motion passed. Meeting adjourned at 8:28 p.m.

