

# City of Mertzton

City Council Meeting Minutes

July 22, 2019

Regular Meeting

**Those Present:**

**Mayor:**

Lisa Hight

**Mayor Pro-Tem:**

Melissa Matthews

**Council Members:**

Celica Belcher  
Bill Taylor

Charlene Holland  
Danny Crutchfield

**Employees:**

Sheri Benson, City Administrator  
Steve Thompson, Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Public comments:** None

**Request to block public parking at 201 and 209 North Third Street and right-of-way:** Discussion with request for action; no action made.

**Accounts #970 and #812 past due amount:** Councilman Taylor made a motion to accept a payment for one year of sewer fees totaling \$300.00 on account #970 with all other fees forgiven and the remaining balance on account #812 forgiven. Councilman Matthews seconded. Councilman Holland, Councilman Matthews and Councilman Taylor in favor. Councilman Belcher and Councilman Crutchfield not in favor. Motion passed.

**Code Enforcement Employment:** Discussion only.

**Request for water meter and sewer for the new Irion County Volunteer Fire Department building:** Councilman Matthews made a motion to approve the water meter for the new Irion County Volunteer Fire Department building. Councilman Belcher seconded. Councilman Matthews, Councilman Belcher and Councilman Crutchfield in favor. Councilman Holland not in favor. Councilman Taylor recused. Motion passed.

**Irion Land and Cattle, LLC., contract for purchase of water:** Discussion with request for action; no action made.

**Irion County Swimming Pool water usage fee:** Councilman Taylor made a motion to charge water at .50¢ per gallon for the duration of this year. Councilman Crutchfield seconded. All in favor; motion passed.

**Amend Ordinance #05-03-10 – Stop Sign at intersection of Main Avenue and Commerce Street:** No discussion.

**Road paving and repair of city streets:** Discussion only.

**City of Mertzton Burn Ban:** Councilman Belcher made a motion to impose the city-wide burn ban. Councilman Crutchfield seconded. All in favor; motion passed.

**Prior meeting minutes:** Councilman Matthews made a motion to approve June 8, 2019, minutes as written. Councilman Belcher seconded. All in favor; motion passed.

**Financial documents:** Councilman Holland made a motion to approve all financial documents. Councilman Belcher seconded. All in favor; motion passed.

**City Administrator's Report:** Information presented by Administrator Benson.

1. Accounts payables were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current 2018-2019 General and Water Sewer budgets submitted for review.
4. A meeting with a representative of the Upper Colorado River Authority to discuss stormwater run off is scheduled for July 26, 2019.
5. A TCEQ inspection of the wastewater treatment plant is scheduled for July 23, 2019.
6. Employee Thompson received his Wastewater Class C license.
7. Trees were trimmed in the city's right of way on Fifth Street per request.
8. Animal Control has seen an increase in dogs at large and currently have one in the kennel.
9. A set of lockers for the Wastewater Treatment Plant have been located and will be purchased.

**Daily Operations Update:** Information presented by Supervisor Thompson.

1. Water and sewer samples were taken.
2. Repaired one water leak
3. TCEQ conducted a follow-up inspection of the HMO containment.
4. Street signs are being put up.
5. Received sea container
6. Mowed and picked up trash at wastewater treatment plant, islands, baseball field and alleys
7. Patched Third and Fourth streets and Park View Avenue.
8. Cut down trees on Cedar Avenue.

**Items from the Council:** Review requirements to increase City of Mertzton's Sales Tax Rate.

**Adjournment:** Councilman Matthews made a motion to adjourn. Councilman Belcher seconded. All in favor; motion passed. Meeting adjourned at 9:00p.m.

Signed: Melissa Matthews  
Mayor Pro-Tem

Signed: Sheri Benson  
City Administrator