

City of Mertzton

City Council Meeting Minutes

July 2, 2018

Regular Meeting

Those Present:

Mayor:

Council Members:

Charlene Holland

Employees:

Sheri Benson, City Administrator

Mayor Pro-Tem:

Melissa Matthews

Danny Crutchfield

Steve Thompson, Operations Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Matthews, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public Comments: None.

Irion County Water Usage: Item Tabled

Road Repair: Items Tabled

Trailer Purchase: Items Tabled

City Park: Discussion Only

Executive Session: Council went into executive session at 7:32pm. No minutes were kept.

Return to Open Session: Council returned from executive session at 7:41pm. Councilman Holland made a motion to approve to add an additional fulltime position for city operations. Councilman Matthews seconded. Motion passed; all in favor.

Prior Meeting Minutes: Councilman Matthews made a motion to approve June 25, 2018, minutes with corrections. Councilman Holland seconded. All in favor; motion passed.

Financial Documents: Councilman Holland made a motion to approve all financial documents. Councilman Crutchfield seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. The new Dodge truck is ready for pickup in San Antonio. Administrator Benson and Supervisor Thompson will travel to San Antonio for pick-up.
5. Both employees Benson and Padilla will be attending Municipal Court Training July 16-July 20, 2018. Office help will be needed during that week. An email will be sent out for request to work at City Hall during that time.
6. The Regular City Council meeting for July 16, 2018, needs to be moved to Monday July 23, 2018. Administrator Benson will look into how to correctly change this meeting.
7. An Open Budget Meeting is scheduled for July 31, 2018, at 6:30pm.
8. A meeting with TCEQ will be held on Friday 6, 2018, at 9:00am, to discuss the Drought Contingency Plan.
9. The new employee position has been posted, however no applications have been received.

Daily Operations Update: Information presented by Operations Supervisor Steve Thompson.

1. Currently repairing the gear boxes on the aerators.
2. Two sludge loads were hauled to the city's land application site
3. Three new meters have been replaced.
4. The blow out prevention valve has been replaced at the water treatment facility.
5. The stop sign at Hwy 2469 and Fifth street keeps getting knocked over.
6. Caught up on mowing and are working to continue to clean the alleys.
7. The ball park area has been cleaned up and working on removing a large tree branch that broke off at the creek.

Adjournment: Councilman Matthews made a motion to adjourn. Councilman Holland seconded. All in favor; motion passed. Meeting adjourned at 8:02 p.m.

Signed:
Mayor

Lisa Hight

Signed:
City Administrator

Sheri Benson