

City of Mertzton

City Council Meeting Minutes

May 18, 2020

Regular City Council Meeting

Those Present:

Mayor: Bill Taylor

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Jayton Lindley

Danny Crutchfield

Charlene Holland

Employees:

Michele Wardlaw, City Administrator

Steve Thompson, Supervisor

Nate Padilla, Administrative Assistant

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Matthews, with quorum present. Opening prayer was led by Pastor Mark Krause. Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public Comments: None

Consideration To Appoint Mayor For Remainder Of The Term: Councilman Taylor announced he would take the position as Mayor if none of the other council members were interested in the position. Councilman Crutchfield made a motion for a Councilman Taylor to be elected Mayor for remainder of term. Councilman Holland seconded. All in favor, motion passed.

Recess: Recess started at 7:05 p.m. Councilman Taylor was sworn in as Mayor by City Administrator Wardlaw. Recess ended at 7:06 p.m.

Consideration To Appoint New Councilman For Remainder Of The Term: Councilman Matthews made a motion to nominate Jayton Lindley as new Councilman. Councilman Holland seconded. All in favor, motion passed.

Recess: Recess started at 7:06 p.m. Jayton Lindley was sworn in as a Councilman by City Administrator Wardlaw. Recess ended at 7:07 p.m.

Consideration for Mayor Pro-Tem: Councilman Holland made a motion to nominate Melissa Matthews for Mayor Pro-Tem. Councilman Crutchfield seconded. All in favor, motion passed.

Larger Meter For Methodist Church: Pastor Mark Krause addressed council and explained need for a 2 inch meter. Church will assume cost of meter for new fellowship hall and kitchen. Councilman Holland made a motion to allow the church a new 2 inch meter. Councilman Crutchfield seconded. All in favor, motion passed.

Accounts Sent To ACT: Council discussed accounts that have been sent to collection agency ACT. Discussion only

Resident Sewer Issue: Councilman Crutchfield explained issue with resident feeling his sewer tap is too high and causing constant sewer issues. Discussion of digging up sewer tap and helping resident was had between Supervisor Thompson and Council members. Councilman Matthews made a motion for the city to help resident with digging up sewer tap and possibly lowering it. Councilman Lindley seconded. All in favor; motion passed.

Burn Ban: Discussion of implementing burn ban for inside the city limits. Item dies for lack of motion.

WWTP Extension: Discussion on changing the completion date from June 4, 2020 to July 3, 2020 to account for rain delays and shut down due to COVID-19 quarantine. Councilman Matthews made a motion to approve new completion date. Councilman Crutchfield seconded. All in favor; motion passed

Road Work Around Effluent Pond: Review and discussion on quotes from Talajak and Thorp to transport caliche from City pit. Discussion on Ag Services offering to do road work at no cost to city, since they already have their equipment onsite. Councilman Crutchfield made a motion to accept Thorps bid for caliche transportation. Councilman Matthews seconded All in favor, motion passed.

Survey Results: (c) Councilman Holland made a motion to have permanent property markers placed every 3 lots and on the survey corners. Councilman Crutchfield seconded. All in favor, motion passed. (a) Discussion of survey results around effluent pond. (b) Councilman Lindley made a motion to try to keep fence at 25 ft wide around effluent pond, with conditions that there must be enough room to maintain around it. Councilman Crutchfield seconded. Councilmen Crutchfield, Lindley & Holland in favor; Councilman Matthews opposed. Motion passed.

Effluent Pond Fence: Councilman Lindley made a motion to accept bid from Manuel Gonzales for 4ft chain link fence at \$8500.00. Councilman Crutchfield seconded. Councilman Matthews abstained & Councilman Holland opposed. Motion passed

Alley Cleanup: Councilman Matthews made a motion to order a roll off to finish cleanup project in alley behind North effluent pond. Clean up was done to allow trench to be dug for new pipeline to be ran for South effluent pond. Councilman Crutchfield seconded. All in favor, motion passed

Tree Trimming: Discussion Only/ No action taken

Slow Down Sign on 6th Street: Motion dies/lack of action

Prior Meeting Minutes: Councilman Matthews made a motion to approve May 4, 2020 minutes as written. Councilman Lindley seconded. All in favor; motion passed.

Financial Documents: Councilman Holland made a motion to approve all financial documents. Councilman Crutchfield seconded. All in favor; motion passed

City Administrator's Report: Information presented by City Administrator Michele Wardlaw

1. TXDOT update they repaired Fifth street instead of Sixth street
2. TXDOT cleaned up underneath bridge by football field
3. Several complaints about work at effluent pond making neighborhood dusty, administrator went down several times and asked construction company to water rocks and roads while they were working on them. They complied every time.
4. Texas Pacifico came and cleaned out under trussell behind red BBQ barn
5. All certified letter receipts have been received for alley cleanup
6. Roll off for city wide clean up have been ordered for May 30, 2020
7. 2 sewer main blocks from flushable wipes
8. 8 ft water gauge placed in effluent pond
9. Starting 90 notice to close North effluent pond
10. Opening back up to the public when the courthouse does and we will hang 24x32 protective plexi-glass divider (sneeze guard)
11. Unifirst bill not enclosed in bill folder due to billing error

Daily Operations Update: Information presented by Supervisor Steve Thompson

1. Street were swept
2. Installed water tap for new fire barn
3. Installed new water line on 4th
4. Replaced meter on commerce
5. Removed trees in alley behind North effluent pond
6. 2 plugged sewer lines repaired
7. Repaired busted water line on Main & Sherwood
8. Noticed an increase in trash at the creek after the weekend
9. Wanting to take 2 valves out of the plans for South effluent pond, if North pond will no longer be in use we will not need the 2 valves that would connect the North and South ponds

Items from the Council:

1. Discussion on ways to slow down traffic on 6th street

Adjournment: Councilman Matthews made a motion to adjourn. Councilman Crutchfield seconded. All in favor, motion passed.
Meeting adjourned at 8:50 p.m.

Signed: _____
Mayor

Signed: Michele Wardlaw
City Administrator