

City of Mertzon

City Council Meeting Minutes

May 21, 2018

Regular Meeting

Those Present:

Mayor:

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Charlene Holland
Celica Belcher

Danny Crutchfield

Bill Taylor

Employees:

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor

The meeting was called to order at 7:00 p.m. by Mayor ProTem Matthews, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public Comments: Resident requested enforcement of cleaning of private property.

Appointment of Council Members: Bill Taylor and Danny Crutchfield were appointed to the City Council.

Wastewater Plant and Water Well Financial Options. A conference call was held with Scott Hay, PE with Enprotec/Hibbs & Todd, Inc. (EHT) to discuss the emergency status of the Wastewater Plant and the need to proceed with the new city water well. Councilman Belcher made a motion to proceed with private funding options due to time constraints. Councilman Taylor seconded. All in favor; motion passed.

Storm Water Run Off: Resident stated the increase in water runoff located on Garden Ave and Sixth Street has greatly increased. Temporary options were suggested by City Council to assist resident while permanent options are evaluated. Discussion only; no action taken.

Paving of Duncan Ave: Resident requested paving of Duncan Ave. Discussion only; no action taken.

Personnel Positions for Summer Assistance: Councilman Taylor made a motion to hire two part-time employees at \$8.00 per hour to work 32 hours per week. Councilman Belcher seconded. Councilman Holland opposed. Motion passed.

4-H Shooting Sports Practice: Councilman Belcher made a motion to decline usage of property on Hwy 2469 as a shooting range. Councilman Holland seconded; motion passed.

June 18, 2018, Regular City Council Meeting: Administrator Benson requested the June 18, 2018, City Council meeting be moved to June 25, 2018, as she will be on vacation during June 18, 2018. Councilman Belcher made a motion to move the Regular City Council Meeting to June 25, 2018. Councilman Holland seconded. All in favor; motion passed.

Prior Meeting Minutes: Councilman Matthews made a motion to approve May 7, 2018, minutes with corrections. Councilman Belcher seconded. All in favor; motion passed.

Financial Documents: Councilman Belcher made a motion to approve all financial documents. Councilman Crutchfield seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. Items belonging to the city and Mr. Rose were exchanged and agreed upon.
5. Administration will move forward with preparing for the city's auction.
6. Received email from TXDOT stating they had received our letter of request to reduce speed limits on Hwy 2469 and Hwy 67 within the city limits and will be conducting a traffic study.
7. A payment of \$8352.00 from Travlrs Insurance was received due to damages incurred from a traffic accident. The truck has been returned to the city. We are currently waiting on the appraisal value of the trailer that was also damaged in the same accident.
8. Diana Steel, representative of TCEQ, will be here on Monday June 14, 2018, for review of the city's Operation Manuel.
9. Request for employee Bermea and Administrator Benson to attend the Public Water Drinking Conference. It was agreed both employees would attend.
10. TXDOT will have both sides of Hwy 67 cleared of debris on Tuesday, June 8, 2018.
11. Tom Thorp Transports, Inc. has been notified they were approved to move forward on road repairs.

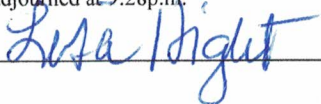
Daily Operations Update: Information presented by Operations Supervisor Steve Thompson.

1. Monthly required BOD testing has not passed approved limits. Currently waiting on May's BOD results.
2. Requested soil samples from EHT for permit approval has been submitted; waiting on results.
3. Waiting on new gear box for the aerators.
4. Continuation of sludge problems.
5. Finished cleaning the interior of the new effluent pond.
6. Safety lights for the city vehicles have been received.

7. Verfuth Electric had to replace conduit at the Cravens Well #2.
8. One water leak was repaired.
9. One sewer line was repaired.
10. Four water meters needed replaced.

Adjournment: Councilman Belcher made a motion to adjourn. Councilman Holland seconded. All in favor; motion passed.
Meeting adjourned at 9:28p.m.

Signed:
Mayor



Signed:
City Administrator