

City of Mertzon

City Council Meeting Minutes

May 4, 2020

Regular City Council Meeting

Those Present:

Mayor:

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Celica Belcher

Bill Taylor

Danny Crutchfield

Charlene Holland

Employees:

Michele Wardlaw, City Administrator

Steve Thompson, Supervisor

Nate Padilla, Administrative Assistant

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Matthews, with quorum present. Opening prayer was led by Mayor Pro-Tem Matthews, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public Comments: Public comments addressing item #7 on the agenda were made by George Noelke.

Resident Water Bill Leak: Karla Steppe Acct # 637 and Mrs. Inman Acct # 541 addressed council about high water bills and possible issues resulting in water leaks on their property. Councilman Taylor made a motion for a 10 month average to be taken and both residents high water bill would be replaced by the average amount. Council Belcher seconded. All in favor, motion passed.

Recess: Recess started at 7:21 p.m. Councilman Crutchfield was sworn in by City Administrator Wardlaw. Recess ended at 7:22 p.m.

Tree Removal at the Football Field: Discussion over former Superintendent Brian Grey giving construction company permission to remove tree. Tree is located within schools 25 ft easement. Discussion/ No action taken

4th Street Closure: Superintendent Dr Ray DeSpain presented the council with judgement of the court siding with Irion County ISD for jurisdiction. Council was also advised that George Noelke (Plaintiff) has the right to appeal. Due to possible extended legal matters between Irion County ISD and George Noelke. Discussion/No Action taken. Dies for lack of action.

Executive Session: Council adjourned into executive session at 7:38p.m to deliberate regarding Section 551.072 of the Texas Government Code; Deliberation regarding real property. Consideration of closing Fourth Street from Fayette Avenue to Juanita Avenue. (b) Subject to Section 551.074 of the Texas Government Code; deliberation regarding personnel matters. Discussion/ No action taken.

Return to Open Session: Council reconvened from executive session at 7:51p.m

Summer Part-Time Jobs: Councilman Belcher made a motion for no part-time summer employees. Councilman Taylor seconded. All in favor; motion passed.

Change Order on Robertson Well: Councilman Taylor made a motion to approve the change order replacing the 3 HP pump with a 5 HP pump and a 30 day extension. Councilman Belcher seconded. All in favor; motion passed.

WWTP Extension: Discussion on changing the completion date from June 4, 2020 to July 3, 2020 to account for rain delays and shut down due to Covid 19 quarantine. Discussion Only/ No action taken

Stop Signs on Third and Fayette Avenue: Discussion on switching positions of stop signs to have people coming in and out of the parking lot to stop. Councilman Crutchfield made a motion to move stop signs. No second. Motion dies

City Wide Clean Up: Councilman Taylor made a motion to set new date for May 30, 2020 and to order 2 roll offs for city wide clean up. Councilman Belcher seconded. All in favor; motion passed.

May Water Bills: Discuss waiving late fees and water shut offs for the month of May. Discussion Only/ No action taken

RV Committee Meeting Update: Update council on meeting and possible changes to RV ordinance. Discussion Only/ No action taken

Q&A Review for City Administrator: Councilman Belcher opened discussion asking if the administrator had any questions for the council or needed any help from council on any job duties. Administrator updated council on job duties that have been learned and taken over in the past 30 days. Discussion Only/ No action taken

Prior Meeting Minutes: Councilman Taylor made a motion to approve April 20, 2020 minutes with one correction. Councilman Belcher seconded. All in favor; motion passed.

Financial Documents: Councilman Crutchfield made a motion to approve all financial documents. Councilman Belcher seconded. All in favor; motion passed

City Administrator's Report: Information presented by City Administrator Michele Wardlaw

1. Updated council on final cost of sewer plant repair
2. Alley not cleaned up and will send certified letter with deadline of May 16, 2020.
3. Sent out certified letters to Chihuahua and Deal neighborhood to notify them of upcoming survey
4. No Animal control classes open yet
5. Notary finalized
6. Charlie started working back out in the field with the guys/ need Drs notes for complete release
7. Waiting on ASR report to come in needs to be filled out and at TCEQ by July 1, 2020

8. Survey around Chihuahua and Deal additions will be Monday May 11, 2020

Daily Operations Update: Information presented by Supervisor Steve Thompson

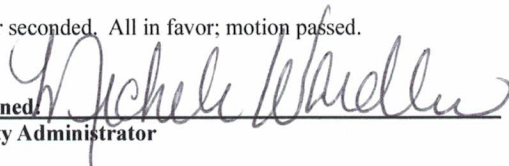
1. Patched roads
2. Mowed and weed-eated
3. 4 water leaks fixed
4. Took BODs in
5. Fixed stop sign on CR 2469
6. Worked on sewer plant
7. Worked on equipment

Items from the Council:

1. Burn Ban
2. WWTP extension
3. Replace mayor and open council seat
4. Tree trimming
5. Sign for trucks to slow down on 6th street

Adjournment: Councilman Crutchfield made a motion to adjourn. Councilman Taylor seconded. All in favor; motion passed.
Meeting adjourned at 9:14 p.m.

Signed: 
Mayor Pro-Tem

Signed: 
City Administrator