

City of Mertzon

City Council Meeting Minutes

May 6, 2019

Regular Meeting

Those Present:

Mayor:

Lisa Hight

Council Members:

Charlene Holland
Celica Belcher

Employees:

Sheri Benson, City Administrator
Steve Thompson, Supervisor

Mayor Pro-Tem:

Melissa Matthews

Danny Crutchfield

The meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public Comments: None.

Sea Container: Councilman Matthews made a motion to table. Councilman Holland seconded. All in favor; motion passed.

Asphalt: Councilman Holland made a motion to purchase 24 tons of asphalt from Reese Albert for \$3,300.00. Councilman Belcher seconded. All in favor; motion passed.

Workers Compensation Employee Policy: Councilman Matthews made a motion to approve revisions made to the Workers Compensation Employee Policy. Councilman Belcher seconded. All in favor; motion passed.

Paid Time Off (PTO) Employee Share-Pool Policy: Councilman Matthews made a motion to approve the new employee policy with the following change, Policy on Sick/Personal Leave Pool. Councilman Belcher seconded. All in favor; motion passed.

Animal Control Ordinance #98-05-01: Discussion only.

Recreational Vehicle Parks (RV Parks) Ordinance # 13-07-07: Discussion only.

Gaming Room Ordinance #15.03: Councilman Matthews made a motion to approve the new Gaming Room Ordinance #15.03 as written. Councilman Crutchfield seconded. All in favor; motion passed.

Junked Vehicle Ordinance #15.04: Councilman Matthews made a motion to approve the new Junked Vehicle Ordinance #15.04 as written. Councilman Belcher seconded. All in favor; motion passed.

Health and Sanitation Ordinance #15.05: Councilman Matthews made a motion to table. Councilman Belcher seconded. All in favor; motion passed.

Street Right-of-Ways and Alleys Ordinance # 93-07-02: Councilman Matthews made a motion to table. Councilman Belcher seconded. All in favor; motion passed.

Prior Meeting Minutes: Councilman Matthews made a motion to approve April 22, 2019, minutes as written. Councilman Crutchfield seconded. All in favor; motion passed.

Financial Documents: Councilman Crutchfield made a motion to approve all financial documents. Councilman Belcher seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

1. Accounts payables were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. A copy of the response letter regarding Lots 1 through 16, of Block 143 is provided for each council member.
4. A franchise fee ordinance for Open Market Trash Disposal is required before funds are requested for payment.
5. Scott Hay with Enprotec, Hibbs and Todd, Inc. asked for confirmation for the 50ft easement behind Blk: 120; Lots 1 and 8. His records reflect there is no approval of easement. A call has been placed with Texas Pacifico for verification.
6. New street signs have been ordered for Broadway Street.
7. The first 2019-2020 Budget will be available in June for review in June.
8. Three items were not sold during the auctions. Items will need to be voted on during a council meeting to decide if property is disposed of.

Daily Operations Update: Information presented by Supervisor Thompson.

1. Read meters.
2. Repaid water leak on Fifth Street.
3. Fixed potholes on streets and hauled dirt to baseball field
4. Moved cobblestone rock to Garden Ave. and creek.
5. Repaired John Deer tractor
6. Mowed at baseball field, irrigation field and park.
7. Located man-holes and added GPS location to sewer map.
8. Trash pickup at park and creek.

Items from the Council: Check meter box at baseball field. Fill in holes inside the large baseball field.

Adjournment: Councilman Matthews made a motion to adjourn. Councilman Crutchfield seconded. All in favor; motion passed.
Meeting adjourned at 8:55 p.m.

Signed: Lisa Hight
Mayor

Signed: Shen Benson
City Administrator