

# City of Mertzon

City Council Meeting Minutes

April 2, 2018

## Regular Meeting

### **Those Present:**

#### **Mayor:**

Lisa Hight

#### **Mayor Pro-Tem:**

Melissa Matthews

### **Council Members:**

Danny Crutchfield  
Bill Taylor

Charlene Holland

### **Employees:**

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Public Comments:** Representative with Republic Services addressed the council regarding future trash services.

**Municipal Court:** (a) Sherriff W.A. Estes addressed Council regarding the citation process and Health and Safety Ordinance enforcement. Discussion only. Councilman Matthews made a motion to move forward with reimplementing Municipal Court. Councilman Crutchfield seconded. All in favor, motion passed.

**Road Repair:** Item tabled.

**Regular Scheduled Elections:** (a) Administrator Benson presented the "The Certificate of Unopposed Candidates" for the General Election scheduled for May 5, 2018.

(b) Administrator Benson presented the "Order of Cancellation". Councilman Taylor made a motion to approve cancellation of regular scheduled election. Councilman Crutchfield seconded. All in favor; motion passed.

(c) Ordinance #04-02-18 was presented by Administrator Benson. Councilman Matthews made a motion to accept Ordinance #4-02-18. Councilman Taylor seconded. All in favor; motion passed

**Prior Meeting Minutes:** Councilman Matthews made a motion to approve March 5, 2018, with corrections noted. Councilman Taylor seconded. All in favor; motion passed.

**Financial Documents:** Councilman Crutchfield made a motion to approve all financial documents. Councilman Holland seconded. All in favor; motion passed.

**City Administrator's Report:** Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. The TCEQ water system inspections went very well.
5. An update of residential phone numbers need to be added to the Blackboard software.
6. A meeting with TCEQ has been set for April 4, 2018, to review and update our Drought Contingency Plan.
7. The County asked if the emulsion tank that belongs to the city be moved from their location to allow for upgrades to the Museum. Tank will be moved to the City's caliche pit

**Daily Operations Update:** Information presented by Operations Supervisor Steve Thompson.

1. The new effluent pond is being cleared of brush and debris.
2. Will complete the water leak on Lake Ave this week.
3. Containments will need to be ordered for chemical barrels in order to meet new TCEQ requirements.
4. Cleaning out alleys and continue to pick up trash

**Adjournment:** Councilman Holland made a motion to adjourn. Councilman Crutchfield seconded. All in favor; motion passed. Meeting adjourned at 8:43p.m.

Signed: \_\_\_\_\_  
Mayor

*Lisa Hight*

Signed: \_\_\_\_\_  
City Administrator

*Sheri Benson*