

City of Mertzon

City Council Meeting Minutes

August 11, 2025

Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield

Randy Councilman

Daniel Harper

Employees:

Michele Rabenaldt, City Administrator

Gus Pardo, Operations Supervisor

The meeting was called to order at 7:01 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: None.

TAX ASSESSOR CONTRACT FOR 2025 TAXES: Councilman Councilman made a motion to accept the Tax Assessors contract for assessing and collecting the 2025 taxes. Councilman Lindley seconded. All in favor. Motion passed.

2025 TAX RATE: Councilman Lindley made a motion to approve the voter approval rate. Councilman Crutchfield seconded. All in favor. Motion passed.

FINANCIAL DOCUMENTS: Councilman Lindley made a motion to approve all financial documents. Councilman Harper seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor, Gus Pardo.

** See attachment

ITEMS FROM COUNCIL: Compare trash pick up prices between RWM and Republic Services. Send TML conference schedule to council members.

ADJOURNMENT: Councilman Lindley made a motion to adjourn. Councilman Harper seconded. All in favor, motion passed. Meeting adjourned at 7:57 p.m.

Signed:
Mayor



Signed

City Administrator



Daily Operations Report

Water Maintenance:

Rounds X 22	Installed a new water line at 301 N. First St.
Filled chlorine barrel X 3	Worked on quote for a new water line
Installed a new water line at 328 N Broadway and backfilled it.	
Fixed a leak on the water main at 314 W. Oak Ave and backfilled it	
Read water meters	
Installed a new water line at 305 N. First St.	

Wastewater Maintenance:

Filled chlorine barrel X 3	
Worked on the WWTP X 10	
Worked on quotes for 3 new sewer lines	
Installed a new sewer line that will service both 305 and 307 First St.	
Repaired plumbing on irrigation system	

Road Maintenance:

Filled potholes and fixed the roads where new water lines have been put in and had settled	
Filled S. E. Railroad potholes and packed them with the roller	
Filled potholes from the corner of 2469 and 6th St. to the corner of Garden and 6th St.	
Watered and bladed E. Lake Ave. (creek dirt road) from Duncan Ave to S. Commerce St.	

Equipment Maintenance:

Took the backhoe to Ray Montez for a diagnostic check on the sensors and the thermostat	
Installed new hydraulic hoses, fuel filter, hydraulic filters and oil filters on the new batwing mower and also drained the old diesel and cleaned out the tank.	
Went to Velocity Tire to replace 2 tires on the dump truck and one tire on the dodge ram	

Miscellaneous:

Mowed everything in town x 2	Worked on 2 broken down trash pumps. Orderd parts to get the one that stays in Daniels truck running again
Trimmed trees at the football field x 2	Went to town to pick up rock saw took it back the next day
Went to town for needs and took water and BOD samples	
Mowed the Cravens wells1-2-3, the old pond area, the new pond x 2 the water plant x 2 and the open field north of the new office	
Burned the pile of tree limbs in the old pond	
Met with Mr. Dolan on 7/25/25 for his tree trim project for the new pavilion	