

City of Mertzon

City Council Meeting Minutes

August 25, 2025

Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield

Randy Councilman

Daniel Harper

Employees:

Michele Rabenaldt, City Administrator

Gus Pardo, Operations Supervisor

The meeting was called to order at 6:17 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: George Noelke gave his opinion on being in favor of city employees getting a raise.

EXECUTIVE SESSION: Council entered executive session at 6:21 p.m., Council paused executive session at 7:04 p.m., Council re-entered executive session at 7:19 p.m. and Council ended executive session at 7:20 p.m.

REGULAR SESSION: Council entered back into regular session at 7:22 p.m.

PUBLIC HEARING OF 2024/2025 BUDGET AND 2025 PROPOSED TAX RATE: Hearing time was held from 7:23 p.m. to 7:28 p.m.

ADOPTION OF PROPOSED 2025/2026 GENERAL FUND AND WATER/SEWER FUND BUDGETS: Councilman Lindley made a motion to adopt 2025/2026 General and Water/Sewer Budgets as written. Councilman Councilman seconded. All in favor. Motion passed.

ADOPTION OF PROPOSED 2025 TAX RATE: Councilman Lindley made a motion to approve a tax rate of \$0.852020 per \$100 valuation. Councilman Crutchfield seconded. All in favor. Motion passed

FINANCIAL DOCUMENTS: Councilman Councilman made a motion to approve all financial documents. Councilman Harper seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor, Gus Pardo.

** See attachment

ITEMS FROM COUNCIL: Trees need trimming on Second and Oak.

ADJOURNMENT: Councilman Councilman made a motion to adjourn. Councilman Crutchfield seconded. All in favor, motion passed. Meeting adjourned at 7:57 p.m.

Signed:
Mayor



Signed:

City Administrator



Daily Operations Report

Water Maintenance:

Rounds x 14	Fixed a water leak on the corner of Duncan and 5th St. and backfilled it
Filled chlorine barrel x 2	Replaced a meter gasket at 204 S. Park View
Installed a new water line for the school at 513 W Flemming backfilled and used asphalt to patch road	Met with Chad Gardner for water line quotes
Fixed a water line at 112 S. Second St.	
Worked on the meter for 211 S Broadway (replaced leaky gasket)	
Fixed a water leak at 309 N. 3rd St	

Wastewater Maintenance:

Installed a new sewer line at 614 W. Margaret Ave	
Filled chlorine barrel at the WWTP x 2	
Weed eated at the sewer plant	
Worked on the WWTP x 8	

Road Maintenance:

Filled in a giant pothole/crater on Duncan between 5th and 6th St.	
Filled in the road with asphalt for the newly installed sewer line for 301 and 305 N First St.	
Hauled caliche to Garden St between 5th and 6th St for fill in	
Swept the roads after the storm	

Equipment Maintenance:

Worked on ferris mower IS 3200 Z	

Miscellaneous:

Went to town to pick up the rock saw and returned it the next day	Trash at the creek x 2
Cleaned office at the sewer plant	Sprayed the weeds at City Hall
Sprayed and removed a huge wasps nest from under the bench in front of city hall single handedly saving lives	Went to Velocity Tire for backhoe tire and took in samples
Mowed all the usual spots around town	Went to town for necessities
Picked up trash at the creek x 2	
Attended a Underground Facility Damage Prevention & Safety webinar for 811	