

# City of Mertzon

City Council Meeting Minutes

December 15, 2025

Regular City Council Meeting

**Those Present:**

**Mayor:** Aubrey Stewart

**Mayor Pro-Tem:**

Jayton Lindley

**Council Members:**

Danny Crutchfield

Randy Councilman

Daniel Harper

**Employees:**

Michele Rabenaldt, City Administrator

Natalio Padilla, Admin Assistant

Gus Pardo, Operations Supervisor

The meeting was called to order at 6:30 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

**PUBLIC COMMENTS:** None.

**EXECTIVE SESSION:** Not taken.

**ORDIANANCE 14-05-04:** Councilman Harper made a motion to repeal Ordinance #14-05-04 and replace it with Ordinance #1.06 updating the rules and authority for selling or disposing of excess property that has become no longer useful to the city. Councilman Lindley seconded. All in favor. Motion passed.

**ORDINANCE 15.02:** Councilman Lindley made a motion to repeal Ordinance #15.02 and replace with Ordinance #10.0 Updating the drought contingency plan. Councilman Councilman seconded. All in favor, motion passed.

**PRIOR MEETING MINUTES:** Councilman Crutchfield made a motion to accept minutes as written for December 1, 2025. Councilman Councilman seconded. All in favor. Motion passed.

**FINANCIAL DOCUMENTS:** Councilman Lindley made a motion to approve all financial documents. Councilman Councilman seconded. All in favor, motion passed.

**DAILY OPERATIONS UPDATE:** Information presented by Operations Supervisor, Gus Pardo.

\*\* See attachment

**ITEMS FROM COUNCIL:** Potholes on Fayette by teachers house.

**ADJOURNMENT:** Councilman Councilman made a motion to adjourn. Councilman Crutchfield seconded. All in favor, motion passed. Meeting adjourned at 6:57 p.m.

Signed:  
Mayor



Signed

City Administrator



# Daily Operations Report

12/2/2025 - 12/15-2025

## Water Maintenance:

Repaired leak at 101 SW Railroad St	Rounds x 14
Took meter out to check flow rate at 101 SW Railroad St - low pressure complaint - possible pressure regulator on customer side	Repaired the wooden door for the water plant meter
Installed smart meter at 110 NW Railroad St	
Filled the chlorine barrels at the water plant x 2	
Fixed a water leak at 208 E Flemming Ave. x 2	
Went to check a meter at 426 N Commerce St for a possible leak - Leak on customer side and also determined that the service line needs replaced	

## Wastewater Maintenance:

Filled the chlorine barrel at the WWTP x 2	
Worked on the WWPT x 8	
Worked on the sprinklers x 5	
Installed a sewer line for 103 E. Gray St. (Velda Henly) x 5	
Hung a few new irrigation field signs at the irrigation field in locations that needed them	

## Road Maintenance:

Started to mow the right of ways around town	
Used the sweeper to clear the roads of debris x 3	
Filled in a few potholes on S.E. Railroad St	

## Equipment Maintenance:

Worked on generator at WWTP	

## Miscellaneous:

811 utility locates at 1st St. & Margaret Ave.	
Picked up 7 dead deer at various locations	
Went to town to pick up the backhoe tires that were mounted and filled and to pick up necessities	
Hauled dirt from the caliche pit to the old pond x 3	
Trash at the creek x 3	
Went to town to pick up the water line replacement parts for 208 E Flemming, took sewer and water samples to the lab.	