

City of Mertzon

City Council Meeting Minutes

December 4, 2023

Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Randy Councilman

Danny Crutchfield

Micah Elliott

Charlene Holland

Employees:

Michele Wardlaw, City Administrator

Steve Thompson, Operations Supervisor

The meeting was called to order at 6:31 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: ICISD Superintendent Moore spoke to the council about the school wanting to permanently close off 3rd Street between the administration building and the high school where the current parking lot is located.

ORDINANCE # 12-4-23: Councilman Elliott made a motion to adopt Ordinance #12-4-23 authorizing the issuance of City of Mertzon, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Taxable Series 2024A, in the principal amount of \$2,085,000 and awarding the sale of such Certificates of Obligation to the Texas Water Development Board. Councilman Councilman seconded. All in favor. Motion passed.

RESOLUTION # 12-1-23: Councilman Lindley made a motion to adopt Resolution #12-1-23 approving the execution and delivery of a Principal Forgiveness Agreement for water system improvements; and resolving other matters relating to the subject. Councilman Crutchfield seconded. All in favor. Motion passed.

RESOLUTION # 12-2-23: Councilman Lindley made a motion to adopt Resolution #12-2-23 authorizing and directing establishment of two construction accounts and a sinking fund with Depository Bank pursuant to a Certificate Ordinance and a Principal Forgiveness Agreement with the Texas Water Development Board; appointing authorized signatories with respect to such accounts; and resolving other matters relating to the subject. Councilman Councilman seconded. All in favor. Motion passed.

ENGINEERING SERVICE AGREEMENT AND WORK ORDERS 1-4: Councilman Elliott made a motion accept Engineering Service Agreement and Work Order #1 Preparation of TWDB Financial Application, Work Order #2 Planning Phase Services, Work Order #3 Design Phase Services and Work Order #4 Construction Phase Services. Councilman Crutchfield seconded. All in favor. Motion passed.

PRIOR MEETING MINUTES: Councilman Lindley made a motion to approve prior meeting minutes with corrections. Councilman Councilman seconded. All in favor; motion passed.

FINANCIAL DOCUMENTS: Councilman Holland made a motion to approve all financial documents. Councilman Lindley seconded. All in favor; motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor Steve Thompson

1. Replaced water meter at water plant.
2. Located water and wastewater lines on James Street.
3. Read and reread meters.
4. Worked on WWTP and aerators.
5. Swept Garden Ave, 4th and 5th Street.
6. Patched holes.
7. Replaced pump and starter on broom, worked on skid steer and sprayer on the broom .
8. Took seat out of Truck #5 for reupholstering.
9. Hauled trash from the creek.

ITEMS FROM COUNCIL: Check on City holiday closure list for January 15, 2024. Look into stop sign requirements.

ADJOURNMENT: Councilman Lindley made a motion to adjourn. Councilman Councilman seconded. All in favor; motion passed. Meeting adjourned at 7:30 p.m.

Signed: _____
Mayor

Signed: _____
City Administrator