

# City of Mertzson

City Council Meeting Minutes  
February 26, 2018  
Regular Meeting

**Those Present:**

**Mayor:**

Lisa Hight

**Mayor Pro-Tem:**

Melissa Matthews

**Council Members:**

Danny Crutchfield  
Bill Taylor

Celica Belcher  
Charlene Holland

**Employees:**

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor

This meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Executive Session:** Council went into executive session at 7:02p.m. No minutes were kept.

**Return to Open Session:** Council returned from executive session at 7:41p.m. Councilman Taylor made a motion to hire Natalio Padilla full time as the Administrative Assistant. Councilman Belcher seconded; motion passed. Councilman Crutchfield abstained from voting.

**Ordinance No. 02-26-18; Stop Sign at Juanita Avenue and 4<sup>th</sup> Street:** (a) Councilman Holland made a motion to accept Ordinance No. 02-26-18 as written. Councilman Belcher seconded. All in favor; motion passed. (b) Administrator Benson presented the first reading of Ordinance No. 02-26-18. No action required.

**City Speed Limits:** Item tabled.

**Speed Bumps on 4<sup>th</sup> Street:** Councilman Taylor made a motion to install two (2) speed bumps on 4<sup>th</sup> Street; one (1) located at the ICISD cafeteria entrance and one (1) located by the tennis courts. Councilman Crutchfield seconded. All in favor; motion passed.

**New City Logo:** Logo options were presented for selection. Councilman Crutchfield made a motion to accept the new logo. Councilman Matthews seconded. All in favor; motion passed. Councilman Taylor abstained from discussion and voting.

**Previous Meeting Minutes:** Councilman Matthews made a motion to approve February 5, 2018, minutes as written. Councilman Taylor seconded. All in favor; motion passed.

**Financial Documents:** Councilman Belcher made a motion to approve all financial documents. Councilman Holland seconded. All in favor; motion passed.

**City Administrator's Report:** Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. The election for City Council will be cancelled. Each Council member filed their application by the required deadline to re-run for their existing seats. Melissa Matthews, Danny Crutchfield and Bill Taylor.
5. Administrator Benson will be attending Municipal Court training on March 6, 2018.
6. Mayor Hight and Administrator Benson will attend County Commissioner's Court on February 27<sup>th</sup> to further discuss road maintenance.
7. Fambro Construction will submit an estimate for sewer line repair located in the alley between 4<sup>th</sup> Street and 5<sup>th</sup> Street.
8. The repaired short set pump will be installed this week. The additional short set pump will also need to be replaced.
9. The updated TCEQ permits have been submitted for review.
10. Sewer lines were located on the adjacent property of the Robertson well and are outside of the 150' parameter to meet TCEQ requirements.
11. City Wide Clean-up will be held on April 21, 2018.

**Daily Operations Update:** Information presented by Operations Supervisor Thompson.

1. Four (4) water leaks were repaired.
2. Roads around the Tankersley wells will be built before the enclosures are finished.
3. Tank inspections have been completed and have passed requirements
4. Residents on Commerce street have been experiencing water pressure problems. It's been determined the short set pumps at the water treatment facility is causing the pressure problems. After the pumps have been repaired the existing pressure problems will be resolved.
5. Cravens Well #1 shut in due to electrical problems. Verfuth Electric repaired the problem.
6. Manganese tank alarms need re-programmed.

**Adjournment:** Councilman Crutchfield made a motion to adjourn. Councilman Belcher seconded. All in favor; motion passed. Meeting adjourned at 9:36p.m.

Signed: \_\_\_\_\_  
Mayor

*Lisa Hight*

Signed: \_\_\_\_\_  
City Administrator

*Sheri Benson*