

City of Mertzon

City Council Meeting Minutes

January 22, 2018

Regular Meeting

Those Present:

Mayor:

Lisa Hight

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Danny Crutchfield
Bill Taylor

Celica Belcher
Charlene Holland

Employees:

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor
Walter Turnbow

This meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Executive Session: Council went into executive session at 7:02p.m. No minutes were kept.

Return to Open Session: Council returned from executive session at 8:01p.m.

(a) Councilman Belcher made a motion to approve employee Turnbow's request for reduction of hours up to 10 hours per week and a rate of pay of \$15.50 per hour. Councilman Holland seconded. All in favor; motion passed.

(b) Councilman Taylor made a motion to hire a full time Administrative Assistant to be paid up to \$12.00 per hour. Councilman Matthews seconded. All in favor; motion passed.

Equipment Purchase: Administrator Benson requested approval to purchase a vehicle, street sweeper and roller.

(a) Councilman Holland made a motion to approve the purchase of a truck up to \$25,000.00. Councilman Matthews seconded. All in favor; motion passed.

(b) Councilman Crutchfield made a motion to approve the purchase of a VRS sweeper for \$4587.00 from ASCO. Councilman Belcher seconded. All in favor; motion passed.

(c) Roller for purchase was a discussion only.

Road Repair: Discussion only.

Amendment of Ordinance No. 07-01-01 Personnel Policy of the City of Mertzon: Councilman Matthews made a motion to approve changes made to ordinance No. 07-01-01. Councilman Holland seconded. All in favor; motion passed. First reading of amended ordinance was presented.

Robertson Water Well Report: Discussion only.

Water Line Replacement between 3rd and 5th Street: Employee Turnbow presented Fambro Construction, LLC's estimate to replace water line. Councilman Taylor made a motion to accept estimate. Councilman Crutchfield seconded. Councilman Holland opposed, five Councilmembers in favor; motion passed.

Interlocal Law Enforcement Agreement: Administrator Benson submitted agreement for approval. Councilman Belcher made a motion to approve agreement. Councilman Taylor seconded. All in favor; motion passed.

Prior Meeting Minutes: Councilman Belcher made a motion to approve January 8, 2018, minutes as written. Councilman Crutchfield seconded. All in favor; motion passed.

Financial Documents: Councilman Matthews made a motion to approve all financial documents. Councilman Holland seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.

Daily Operations Update: Information presented by Operations Supervisor Thompson.

1. One (1) water leak was repaired.
2. Standpipe had a leak that was repaired.
3. Installed a new sewer tap at Park View Street.
4. Speed limit signs have been installed on 5th Street.
5. Lawn Equipment is getting repaired.
6. Clearing brush in alleys and trash around city.

Adjournment: Councilman Belcher made a motion to adjourn. Councilman Matthews seconded. All in favor; motion passed. Meeting adjourned at 9:08p.m.

Signed: _____
Mayor

Lisa Hight

Signed: _____
City Administrator

Sheri Benson