

City of Mertzon

City Council Meeting Minutes

January 26, 2026

Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield
Randy Councilman
Daniel Harper
David Olivan

Employees:

Michele Rabenaldt, City Administrator
Gus Pardo, Operations Supervisor
Brittany Chappell, Admin Asst.

The meeting was called to order at 6:30 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: Scott Steppe, Karla Steppe and Michelle Elkins all voiced their concerns about employees removing signs from the City's right of ways.

APPOINTMENT OF CITY COUNCIL MEMBER: Councilman Harper made a motion to appoint David Olivan to the city council. Councilman Lindley seconded. All in favor; Motion passed. Mayor Stewart paused the meeting at 6:42 pm for Councilman Olivan to take his oath. Meeting resumed by order of Mayor Stewart at 6:43 pm.

SPRING CREEK IMPROVEMENTS: Discussion only.

RIGHT OF WAY: City Attorney Jeff Betty advised the council and the public of the laws dealing with the right of ways in a municipality. Discussion Only.

FINANCIAL DOCUMENTS: Councilman Crutchfield made a motion to approve all financial documents. Councilman Harper seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor Gus Pardo
See attached form.

ITEMS FROM COUNCIL: None.

ADJOURNMENT: Councilman Lindley made a motion to adjourn. Councilman Harper seconded. All in favor, motion passed. Meeting adjourned at 7:31 p.m.

Signed:
Mayor



Signed:
City Administrator



Daily Operations Report

1/6/2026 - 1/26/2026

Water Maintenance:

Rounds x 21	Put the fence panels up around loyes well #4 and fixed the fencing around Loyes #1
Filled the chlorine barrels at the water plant x 2	Cleaned the Hydrous Manganese Oxide or H.M.O. building at the water plant
Abel water systems pulled and replaced casing wire and pumping motor at Loyes number 4	Replumbed the HMO in the chlorine building at the water plant
Hauled the old rusted pulled pipe from the Loyes well number 4 to the metal junk pile at the WWTP	Baby sat the water plant all weekend day and all night to reset the cla valve and electric panel to keep the water flowing to keep it from freezing
Re-sealed well heads	Set the new generator at the stand pipe and wrapped the inflow side pipe with heater tape and insulation
Replaced mesh screen on well vents	Went through a water inspection with TCEQ

Wastewater Maintenance:

Filled the chlorine barrels at the WWTP x 2	Worked on sprinklers x 5
Worked on the WWTP x 10	Wrapped the chlorine building with tarps to try and keep it from freezing
Worked on and completed the sewer line that crossed 3rd St for the school	
Removed broken aerator from racetrack	
Cleaned rags off new temporary aerator x 10	
Installed the sewer line that runs East to West on Juanita for the school	

Road Maintenance:

Filled in potholes on Fayette, 3rd St Sewer line road cut, and 5th St.	
Put a 20MPH sign on the corner of Flemming and 5th St at the request of the sherriffs dept.	

Equipment Maintenance:

Looked at the pivot cylinder on the maintainer to evaluate how to go about fixing it	
Put the front blade back on on the street sweeper in case we needed it for plowing the roads of snow	

Miscellaneous:

Picked up a dead cat by the culvert at Hargraves	Mowed and weedeated the standpipe and water plant
Hauled dirt from the school to the old effluent pond x 3	Cut the trees down on the corner of 2469 and Highway 67 and hauled them off to the caliche pit
Took the rock saw back to town after 2 days use	Picked up trash off 2469
Trash at the creek x 6	Picked up a dead deer on the Main st across from roadside park
Pushed and leveled the dirt piles at the old effluent pond	Went to town for parts and took samples to the lab, and picked up things we needed to prepare for the winter storm
Removed a steel pipe that was crossing the alley at 511 N. Broadway	Picked up signs in all the ROWs and also picked up the christmas candy cane lights that fell off the power poles