

City of Mertzon

City Council Meeting Minutes

January 8, 2018

Regular Meeting

Those Present:

Mayor:

Lisa Hight

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Danny Crutchfield
Bill Taylor

Celica Belcher
Charlene Holland

Employees:

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor

This meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public Comments: Mr. Wales address Council regarding a sewer tap located near Margaret street.

Eagle Scout Project/Dolin Rushing: Dolan Rushing presented Council his Eagle Scout Project proposal for approval. Councilman Taylor made a motion to approve 3 benches to be placed along Spring Creek to complete his Eagle Scout Project. Councilman Belcher seconded. All in favor; motion passed.

Resident Account #113: No action.

Equipment Purchase: Various equipment and auto options were presented by Administrator Benson. Councilman Holland made a motion to approve the purchase of a Cushman ATV from Hawkins Battery. Councilman Belcher seconded. All in favor; motion passed. All other equipment items are tabled until next meeting.

Road Repair: Item tabled until next meeting.

Personal Policy-Holiday, Vacation and Sick/Personal Leave Pay: Discussion only. Tabled until next meeting.

Prior Meeting Minutes: Councilman Matthews made a motion to approve December 4, 2017, minutes pending one change. Councilman Crutchfield seconded. All in favor; motion passed.

Financial Documents: Councilman Taylor made a motion to approve all financial documents. Councilman Belcher seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

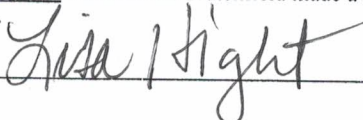
1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. Automated meter reading system needs to be pursued for next years budget.
5. Fambro Construction started working on the Margaret Street Lift Station.
6. The water line between 3rd Street and 5th Street needs replaced due to excessive leaks.
7. A sewer tap will be installed off Margaret.
8. Water quality testing is currently being done on the proposed water site.
9. Roberts & McGee, CPA has completed the 2016/2017 audit and will present the report to council at a later date.
10. Beginning January 17,2018, through February 19, 2018, until 5:00p.m., applications for a place on the City Council General Election Ballot will be accepted. 3 positions for Councilmembers will be available.
11. Speed limit signs have been requested to be put on 5th street.
12. The public auction for both property and various items will be held during one event after items have cleared for sale.
13. \$1478.02 from past due accounts will be submitted to ACT collections.

Daily Operations Update: Information presented by Operations Supervisor Thompson.

1. 14 water leaks due to the cold weather has been fixed.
2. The aerator motor at the Waste Water Treatment Plant was replaced.
3. Completed sludge hauling and testing for TCEQ requirements.
4. Short set pumps at the Water Plant is complete.
5. Building Storage to house equipment.
6. Continuing to mow and patch asphalt holes on city streets.
7. Working on cleaning alleys.

Adjournment: Councilman Crutchfield made a motion to adjourn. Councilman Matthews seconded. All in favor; motion passed. Meeting adjourned at 8:55p.m.

Signed:
Mayor



Signed:
City Administrator

