

City of Mertzson

City Council Meeting Minutes

July 21, 2025

Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield

Randy Councilman

Daniel Harper

Employees:

Michele Rabenaldt, City Administrator

Natalio Padilla, Administrative Asst.

Brittany Chappell, Accounts Payable

Gus Pardo, Operations Supervisor

The meeting was called to order at 6:30 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: None.

23/24 AUDIT PRESENTATION: Stacey McGee with Roberts & McGee, CPA presented the findings of the 23/24 audit. Discussion only.

CLOSING/ABANDONMENT OF ALLEY, BLOCK 152: Councilman Harper made a motion to for the council to proceed with the abandonment process of the alley in block 152. Councilman Councilman seconded. All in favor. Motion Passed.

PRIOR MEETING MINUTES: Councilman Councilman made a motion to approve minutes for July 7, 2025 as written. Councilman Harper seconded. All in favor. Motion passed.

FINANCIAL DOCUMENTS: Councilman Councilman made a motion to approve all financial documents. Councilman Harper seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor, Gus Pardo.

** See attachment

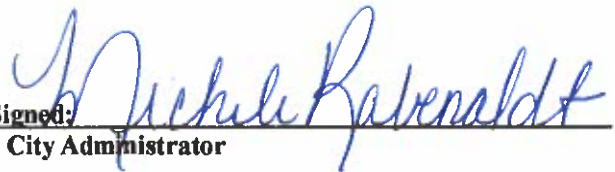
ITEMS FROM COUNCIL: Replace faded Stop signs..

ADJOURNMENT: Councilman Crutchfield made a motion to adjourn. Councilman Councilman seconded. All in favor, motion passed. Meeting adjourned at 7:20 p.m.

Signed:
Mayor



Signed:
City Administrator



Daily Operations Report

Water Maintenance:

Rounds X 14	
Filled chlorine x 2	
Replaced water line @ 507 Garden St. and backfilled it and backfilled it again after it settled	

Wastewater Maintenance:

Filled chlorine X 2	
Worked on the WWTP x 8	
Worked on the sprinklers X 2	
Cleaned contact chambers	
Rigged up flow line between drying beds	
Unclogged a sewer line at the corner of 3rd and Margaret St.	

Road Maintenance:

Swept Roads after the rain to remove runoff debris	

Equipment Maintenance:

Installed new fuel selector valve on the Ferris IS 3200 Z	

Miscellaneous:

Weed eated the baseball fields, testing sites, and sewer plant	Went to Ft. Worth to pick up new mower and unloaded it and got a battery for it
Mowed the sprinkler field. ball fields, city hall, new office, city park, walk in the park, 2469, sewer plant and main st.	Installed 2 new lights with photo cells at both light poles at the water plant.
Trimmed trees at the creek and walk in the park x 2	Fixed the flag pole rope
Removed broken branch off the track at the walk in the park	
Went to town for parts and necessities	
Extracted a fallen tree off the track at the football field x 2	