

# City of Mertzon

City Council Meeting Minutes

March 19, 2018

Regular Meeting

**Those Present:**

**Mayor:**

Lisa Hight

**Mayor Pro-Tem:**

Melissa Matthews

**Council Members:**

Danny Crutchfield  
Bill Taylor

Charlene Holland  
Celica Belcher

**Employees:**

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Municipal Court:** Judge Allen Gilbert reviewed with council the process and expenses related to Municipal Court. Discussion only.

**Road Repair:** (a) Councilman Matthews made a motion to decline inter-local agreement with Irion County. Councilman Belcher seconded. Councilman Taylor abstained, Councilman Crutchfield and Councilman Holland approved; motion passed.

**Burn Ban:** Councilman Taylor made a motion to lift city wide burn ban. Councilman Belcher seconded. All in favor; motion passed.

**City Wide Cleanup:** Councilman Matthews made a motion to approve two (2) roll-off dumpsters. Councilman Belcher seconded. All in favor; motion passed.

**Prior Meeting Minutes:** Councilman Crutchfield made a motion to approve March 5, 2018, minutes as written. Councilman Belcher seconded. All in favor; motion passed.

**Financial Documents:** Councilman Matthews made a motion to approve all financial documents. Councilman Belcher seconded. All in favor; motion passed.

**City Administrator's Report:** Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. TCEQ will conduct a groundwater inspection on Monday, March 26, 2018.
5. Councilman Belcher will work with Administrator Benson for financial options for Capital Outlay projects.
6. A TCEQ violation for WOP testing was received and has been submitted.
7. Abel Water Well service will conduct the TCEQ testing and camera video of the Robertson well.
8. Pressure tests have been conducted on the new Margaret Street sewer line with no concerns.
9. New water line testing will require complete water shut off. After Fambro Construction schedules testing, notification to residents will be done.

**Daily Operations Update:** Information presented by Operations Supervisor Steve Thompson.

1. Installed fence enclosures around Tankersley wells.
2. Installed a new meter on Tankersley well #3
3. Repaired a water-main leak on Lake street
4. Completed TCEQ required water tests.
5. Preparing for TCEQ inspection.
6. Cleaning out alleys and continue to pick up trash

**Adjournment:** Councilman Crutchfield made a motion to adjourn. Councilman Holland seconded. All in favor; motion passed. Meeting adjourned at 9:33p.m.

Signed: \_\_\_\_\_  
Mayor

*Lisa Hight*

Signed: \_\_\_\_\_  
City Administrator

*Sheri Benson*