

City of Mertzon

City Council Meeting Minutes

May 7, 2018

Regular Meeting

Those Present:

Mayor:

Lisa Hight

Council Members:

Charlene Holland

Celica Belcher

Employees:

Sheri Benson, City Administrator

Mayor Pro-Tem:

Melissa Matthews

Steve Thompson, Operations Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public Comments: None

Appointment of Council Members: Melissa Matthews was appointed to the City Council.

Appointment of Mayor Pro-Tem: Councilman Holland made a motion to approve Councilman Matthews as Mayor Pro-Tem. Councilman Belcher seconded. All in favor; motion passed.

Road Repair: Councilman Matthews made a motion to approve Tom Thorp Transports, Inc. road repair estimate. Councilman Belcher seconded. All in favor; motion passed.

Stop Sign at 5th Street and Juanita Street: Councilman Holland made a motion to install a new stop sign at 5th and Juanita intersection. Councilman Matthews seconded. Councilman Belcher abstained; motion passed.

Personal Positions for Summer Assistance: Item tabled.

Mastercard Monthly Limit Increase to \$3000.00: Councilman Belcher made a motion to increase credit card limit to \$3000.00. Councilman Matthews seconded; motion passed.

Executive Session: Council went into executive session at 7:34p.m. No minutes were kept. Return to open session at 7:45p.m.

Return to Open Session: No action taken.

Prior Meeting Minutes: Councilman Belcher made a motion to approve April 16, 2018, minutes as written. Councilman Holland seconded. All in favor; motion passed.

Financial Documents: Councilman Matthews made a motion to approve all financial documents. Councilman Belcher seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Current budgets were presented.
4. Two additional soil samples have been requested from TCEQ for permit approval.
5. The TCEQ required pump test on the Robertson well resulted at 60 gpm
6. Letter to TXDOT requesting speed reduction on Highways 2469 and 67 has been emailed and I will also send a letter certified mail.
7. One aerator at the sewer plant is not working. I will speak with EHT to discuss options for replacement.
8. The effluent pond has been cleared and is ready for soil testing for liner installation.
9. City Wide Clean-up was successful.
10. The truck and trailer involved in the auto accident have been picked up for appraisals.
11. Baseball field concession stand was broken into again. Doors and windows need to be replaced before next summer.
12. Economic surveys conducted by city staff are not acceptable by various grant organizations. The city may need to use the 2010 Census information for the application process. I will continue to evaluate other options.
13. Budget calendar suggests reviewing upcoming budget data with committee. Committee needs to be appointed at next meeting.
14. Employee Rogers attended the local rabies clinic and registered over 30 animals.
15. Administrator Benson and Administrative Assistant Padilla attended Municipal Court training in San Angelo with Judge Allen Gilbert. Judge Gilbert stated both employees need to attend Municipal Clerks training in July. It was agreed both employees need to attend.
16. Safety beacons, barricades and safety lights for vehicles and equipment have been ordered.
17. Texas Disposal Systems, Inc. has sent over audit information.

aily Operations Update: Information presented by Operations Supervisor Steve Thompson.

1. The plant is having problems keeping up with the daily sludge problem.
2. After the last sludge was transported, fresh gravel was added to all drying beds.
3. The aerator that has been pulled needed a new gear box which has been ordered.
4. Replaced a part on the new street sweeper.
5. Two water leaks have been repaired.
6. One sewer line has been repaired.
7. Lead and Copper Tap tests have been submitted to SKG for testing.
8. Burned the remaining brush growth in the effluent pond.
9. Cleaning out alleys and continue to pick up trash.

Adjournment: Councilman Matthews made a motion to adjourn. Councilman Holland seconded. All in favor; motion passed.
Meeting adjourned at 8:43p.m.

Signed: _____
Mayor

Lisa Hight

Signed: _____
City Administrator

Sheri Benson