

City of Mertzson

City Council Meeting Minutes

November 17, 2025

Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield

Randy Councilman

Employees:

Michele Rabenaldt, City Administrator

Gus Pardo, Operations Supervisor

The meeting was called to order at 7:01 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: ICISD FFA made their competition presentation to the council.

PRIOR MEETING MINUTES: Councilman Lindley made a motion to accept minutes as written for November 3, 2025. Councilman Crutchfield seconded. All in favor. Motion passed.

FINANCIAL DOCUMENTS: Councilman Councilman made a motion to approve all financial documents. Councilman Crutchfield seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor, Gus Pardo.

** See attachment

ITEMS FROM COUNCIL: Move zoning ordinance to 12-1-25 meeting.

ADJOURNMENT: Councilman Councilman made a motion to adjourn. Councilman Liindley seconded. All in favor, motion passed. Meeting adjourned at 7:29 p.m.

Signed:
Mayor



Signed:

City Administrator



Daily Operations Report

11-4-2025 / 11-17-2025

Water Maintenance:

Rounds x 14	Repaired water leak at 104 S Commerce St.
Filled the chlorine barrels at the water plant x 2	Met with Verfurth electric to work on the cla valve at the water plant
Repaired water leak at 204 S Parkview St.	Installed the water meters for the bill taylor water install on James St. and is completed
Repaired water leak at 311 W Juanita Ave. (Band hall)	Fixed a water leak at the Wardlaw Farm
Dug meter out at elementary building to get meter size for school engineers	Fixed a water leak at 611 W. Garden Ave
Repaired water leak on service line for 308 N Broadway St.	

Wastewater Maintenance:

Filled the chlorine barrel at the WWTP x 2	
Met with Verfurth electric to work on the floats in the wet well. Two were bad	
Worked on installing the new sewer line for 103 N Broadway x 5 and is completed	
Worked on the aerator tightened the belts	
Started the install for the Baptist church new house	

Road Maintenance:

Lowered water berm behind J.W. Harkey's house (505 W Juanita Ave) at his request	
Filled in potholes and backfilled water leaks	

Equipment Maintenance:

Took the Ferris mower back to Tri-Star for reassessment	

Miscellaneous:

Trash at the creek x 2	Mowed: Oak Ave, Broadway St, Duncan Ave, right of ways on 2469, wash by the red barn
Hauled 12 loads of dirt from pit to old effluent pond	Continued to clean and rearrange the shelves at the sewer plant for better organization of parts x 3
Went to town for parts for new sewer installs, took in water and sewer samples	Fixed a stop sign on First and Duncan