

City of Mertzon

City Council Meeting Minutes

November 4, 2019

Regular City Council Meeting

Those Present:

Mayor:

Lisa Hight

Mayor Pro-Tem:

Melissa Matthews

Council Members:

Danny Crutchfield

Celica Belcher

Employees:

Sheri Benson, City Administrator

Steve Thompson, Supervisor

The meeting was called to order at 7:11 p.m. by Mayor Hight, with quorum present.

Opening prayer was led by Pastor Mark Krause.

Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

Public comments: None.

Frankie Gonzales' Eagle Scout Project: Councilman Crutchfield made a motion to approve Frankie Gonzales' Eagle Scout Project that includes three (3) benches at existing camp sites along Spring Creek. Councilman Belcher seconded. All in favor; motion passed.

Wastewater Treatment Plant Project: Councilman Matthews made a motion to table. Councilman Belcher seconded. All in favor; motion passed.

Awarding of Bid for Water System Improvement Project: Councilman Matthews made a motion to table. Councilman Belcher seconded. All in favor; motion passed.

Fees for Extension of 8" Sewer Main: Councilman Matthews made a motion to table. Councilman Crutchfield seconded. All in favor; motion passed.

Approval of Ordinance #20-01 Water and Sewer Services: Councilman Crutchfield made a motion to table. Councilman Belcher seconded. All in favor; motion passed.

First Reading of Ordinance #20-01 Water and Sewer Services: Councilman Matthews made a motion to table. Councilman Crutchfield seconded. All in favor; motion passed.

Account #290 Reduced Fees to Reinstate Account: Councilman Matthews made a motion requiring deposit of \$250.00 due immediately and remaining fees paid in full within two (2) months. Councilman Crutchfield seconded. All in favor; motion passed.

Prior meeting minutes: Councilman Matthews made a motion to approve October 28, 2019, minutes as written. Councilman Belcher seconded. All in favor; motion passed.

Financial documents: Councilman Crutchfield made a motion to approve all financial documents. Councilman Belcher seconded. All in favor; motion passed.

City Administrator's Report: Information presented by Administrator Benson.

1. Accounts payables were submitted for review and initialed by each council member.
2. Bank account balances were submitted for review.
3. General Fund and Water/Sewer Fund Budgets presented for review.
4. Review City Council Meetings held in December.
5. The city participated in the Trunk-n-Treat held on Halloween.
6. Texas Disposal has submitted all required documents required by Franchise Ordinance. Republic Services has not submitted documents.
7. The last two (2) dogs taken to kennel have been adopted out with the assistance of the City of Big Lake.

Daily Operations Update: Information presented by Supervisor Thompson

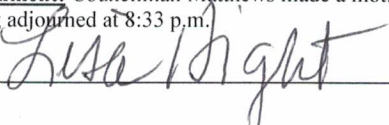
1. Repaired three (3) water leaks.
2. Located sewer line on Gray Avenue.
3. Repaired electrical lines and covered trenches at wastewater plant.
4. Took lab samples to SKG Engineering.
5. Hauled dirt to cover water line at corner of Fourth Street and Margaret Avenue.
6. Repaired potholes at Second Street and James Avenue, Second Street and Duncan, Fifth Street and Main Avenue, First Street and Duncan Avenue and Valley View Drive.
7. Trimmed trees along Fayette Avenue.
8. Picked up debris along Highways 67 and 2469, Main Avenue, and Duncan Avenue.
9. Assisted in impoundment of two dogs running at large.

Items from the Council: Replace stop sign at corner of Fourth Street and Fayette Avenue.

Adjournment: Councilman Matthews made a motion to adjourn. Councilman Belcher seconded. All in favor; motion passed.

Meeting adjourned at 8:33 p.m.

Signed:
Mayor



Signed:
City Administrator

