

City of Mertzon

City Council Meeting Minutes
October 20, 2025
Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield
Randy Councilman
Daniel Harper

Employees:

Michele Rabenaldt, City Administrator
Gus Pardo, Operations Supervisor

The meeting was called to order at 6:32 p.m. by Mayor Aubrey Stewart, with quorum present. Opening prayer was given by Councilman Crutchfield. Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: None.

PRIOR MEETING MINUTES: Councilman Crutchfield made a motion to accept minutes as written for October 6, 2025. Councilman Councilman seconded. All in favor. Motion passed.

FINANCIAL DOCUMENTS: Councilman Councilman made a motion to approve all financial documents. Councilman Harper seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor, Gus Pardo.

** See attachment

ITEMS FROM COUNCIL: None

ADJOURNMENT: Councilman Harper made a motion to adjourn. Councilman Councilman seconded. All in favor, motion passed. Meeting adjourned at 6:47 p.m.

Signed:
Mayor



Signed:
City Administrator



Daily Operations Report

Water Maintenance:

Rounds x 20	Back fill meters
Fill chlorine tank x 3	Fix water leak @ 507 W. Margret
Work on wells with electrician Cravens #1 #3 Robertson # 1	Fix water leak @ 203 N. Broadway
December monthly reports	
Fix water leak @ 506 W. Garden Ave.	
Fix leak @ 101 N. Commerce	

Wastewater Maintenance:

Rounds x 20	Work on WWTPX 4
Fill chlorine tank x 3	
Work on WWTP x 6	
December monthly reports	
Work on sprinklers x 8	
Work on aerator	

Road Maintenance:

Patch holes	

Equipment Maintenance:

Fix tires	
Work on water truck	
Work on jetter	
Fuel generators	

Miscellaneous:

Clean on new office	
Trash @ creek x 5	
Trash on HWY X 2	
Remove dead animals x 4	