

City of Mertzon

City Council Meeting Minutes
October 6, 2025

Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield

Randy Councilman

Daniel Harper

Employees:

Michele Rabenaldt, City Administrator

Gus Pardo, Operations Supervisor

The meeting was called to order at 6:31 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: None.

TXDOT MAINTENANCE AGREEMENT: Councilman Lindley made a motion to approve the updated maintenance agreement. Councilman Crutchfield seconded. All in favor. Motion passed.

COUNCIL PAY: Councilman Harper made a motion to waive council pay for the September 29, 2025 tax roll meeting. Councilman Lindley seconded. All in favor. Motion passed.

FINANCIAL DOCUMENTS: Councilman Harper made a motion to approve all financial documents. Councilman Crutchfield seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor, Gus Pardo.

** See attachment

ITEMS FROM COUNCIL: Email Colden Rich with Hibbs & Todd to update him on the survey TxDot is doing on surplus land acquisition.

ADJOURNMENT: Councilman Councilman made a motion to adjourn. Councilman Lindley seconded. All in favor, motion passed. Meeting adjourned at 6:52 p.m.

Signed:
Mayor



Signed:
City Administrator



Daily Operations Report

Water Maintenance:

Rounds x 21	Worked on the water line installation for Chad Gardner/Bill Taylor properties on James St. x 4
Filled the chlorine barrel at the water plant x 3	
Fixed a leak at 305 E. Lake Ave	
Fixed a leak at 104 S. 3rd St.	
Worked on the quote for the Chad Gardner/Bill Taylor water install	
Fixed a water main leak on the corner of Commerce and E. Sherwood Ave. and backfilled it	

Wastewater Maintenance:

Filled the chlorine barrel at the WWTP x 3	Worked on the sewer line installation for Chad Gardner/Bill Taylor Properties on James St. x 4
Worked on WWTP - waste sludge to drying bed	Flushed the sewer line on the 100 block of NW Railroad
Surveyed the land for the Chad Gardner/Bill Taylor sewer install off James and 4th St. and worked on the quote	
Repaired a broken sewer line at 909 4th St	
Flushed the for sewer line at 413 N. Broadway	
Read Meters for the month of Sept.	

Road Maintenance:

Worked on N. 2nd St. dirt road past James St.	
Worked on the north side creek entrance road	
Filled in potholes on the corner of 5th and Garden	

Equipment Maintenance:

Worked on 1" trash pump	
Replaced hydraulic quick connect on skid steer mower	
Oil change - truck #2	
Welded the dump trailer door latch and fender	
Pulled the water truck to Rays for fuel pump repair and rewiring	

Miscellaneous:

Mowed areas: Irrigation fields, railroad fields, creek area, baseball fields, city park, walk in the park, right of ways x 2	Went to town for parts and necessities
Took monthly water and wastewater samples to lab for September	Cleared the alley of brush and mequite trees between James St. and W Hughs Ave for the water line install
Weed eated along the main highway	Took water samples and BOD to the lab in town for October
Took the Ferris mower IS 3200 Z to TRI STAR for repairs	Located water lines for AEP on 3rd St between W Juanita Ave. and W Fayette Ave.
Attended the WWTP plans review meeting	Probationer Roxy Perez weed eated at city hall, around the crew office, and all the power poles along NW Railroad St all the way to Duncan Ave
Trimmed the oak tree overhanging on E. Lake Ave by the softball fields	