

City of Mertzon

City Council Meeting Minutes
September 15, 2025
Regular City Council Meeting

Those Present:

Mayor: Aubrey Stewart

Mayor Pro-Tem:

Jayton Lindley

Council Members:

Danny Crutchfield

Randy Councilman

Daniel Harper

Employees:

Michele Rabenaldt, City Administrator

Gus Pardo, Operations Supervisor

The meeting was called to order at 6:32 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

PUBLIC COMMENTS: None.

CREEK CLEAN UP: Council decided to work on setting up a Spring Creek clean up weekend twice a year. More information to be released at a later date. Discussion Only.

PRIOR MEETING MINUTES: Councilman Lindley made a motion to accept minutes as written for September 2, 2025. Councilman Harper seconded. All in favor. Motion passed.

FINANCIAL DOCUMENTS: Councilman Councilman made a motion to approve all financial documents. Councilman Harper seconded. All in favor, motion passed.

DAILY OPERATIONS UPDATE: Information presented by Operations Supervisor, Gus Pardo.

** See attachment

ITEMS FROM COUNCIL: Put out flood information.

ADJOURNMENT: Councilman Lindley made a motion to adjourn. Councilman Councilman seconded. All in favor, motion passed. Meeting adjourned at 7:40 p.m.

Signed:
Mayor



Signed:

City Administrator



Daily Operations Report

Water Maintenance:

Rounds x 13	
Filled the chlorine barrel at the water plant x 2	
Installed a water line for Watson property on the corner of Geneva and Duncan St.	
Moved the water meter at 104 S. 2nd St. out of the driveway	

Wastewater Maintenance:

Filled the chlorine barrel at the WWTP x 2	
Cleaned up at the sewer plant shop and yard continued	
Installed a sewer line for Watson property on Duncan Ave	
Cleaned rags off and put a new belt on the aerator	
Weed eated all around at the WWTP	
Worked on the WWTP x 8	

Road Maintenance:

Worked on Sonora Ave between 5th and 6th St. hauled caliche and filled major potholes and rolled it	
Worked on Gray Ave. off 5th St. hauled caliche and rolled it	

Equipment Maintenance:

Worked on 08 Chevy Tailgate (Rustys truck)	

Miscellaneous:

Went to town for the rock saw and took it back the next day	Started to mow the field by the new office
Trimmed trees at the corner of 2nd and Oak St., trees by concession stand, trees in the city park, and the tree on 2469 outside the fence by the visitors stands at the football field	
Mowed the usual spots	
Re-adjusted the gates to the water plant and cravens wells	
Fixed the burm that keeps run off water from flooding 101 E. Lake Ave	
Trash at the creek X 2	