

# City of Mertzson

City Council Meeting Minutes

Sept 24, 2018

## Regular Meeting

### Those Present:

#### **Mayor:**

Lisa Hight

#### **Mayor Pro-Tem:**

Melissa Matthews

#### **Council Members:**

Charlene Holland  
Celica Belcher

Danny Crutchfield

Bill Taylor

#### **Employees:**

Sheri Benson, City Administrator

Steve Thompson, Operations Supervisor

The meeting was called to order at 7:00 p.m. by Mayor Hight, with quorum present. Opening prayer, Pledge of Allegiance and Salute to the Texas Flag were recited by everyone present.

**Public Comments:** None.

**Angelo Street:** Discussion only.

**2018 Tax Roll:** Councilman Matthews made a motion to approve the 2018 Tax Roll as presented. Councilman Belcher seconded. All in favor; motion passed.

**Late Payments and Reconnection Fees:** Discussion only.

**Ordinance #09-10-18B:** Second reading of ordinance. Councilman Taylor made a motion to approve ordinance as written. Councilman Holland seconded. All in favor; motion passed.

**Executive Session:** No executive session was held.

**Robertson Well Contract:** Councilman Matthews made a motion to approve contract with the addition of both parties' names to the contract title and signature lines. Councilman Belcher seconded. All in favor; motion passed.

**Drought Contingency Plan:** Councilman Taylor made a motion to approve changes made to the Drought Contingency Plan. Councilman Belcher seconded. All in favor; motion passed.

**Amendment to Ordinance #00-05-04 Drought Contingency Plan:** First reading of amendment was held. No action taken.

**Prior Meeting Minutes:** Councilman Matthews made a motion to approve September 10, 2018 minutes as written. Councilman Holland seconded. All in favor; motion passed.

**Financial Documents:** Councilman Belcher made a motion to approve all financial documents. Councilman Matthews seconded. All in favor; motion passed.

**City Administrator's Report:** Information presented by Administrator Benson.

1. Accounts payable were submitted for review and initialed by each council member.
2. Bank account balances were presented.
3. Employees Bermea and Thompson are working on their Class C certification by attending classes this month.
4. Employee Padilla and Administrator Benson will be attending Municipal Court training with Judge Allen Gilbert in San Angelo on October 2, 2018.
5. The alleys, draws and railroad trestles are being cleaned to assist with water runoff.
6. Due to the rain on Friday, the sewer lines backed up into the resident's yard at 304 E. Garden Ave. All sewer mains were full including the main line at the Waste Water Treatment Plant. Employees have been instructed to look for sewer cleanouts that do not have caps.

**Daily Operations Update:** Information presented by Operations Supervisor Steve Thompson.

1. Repaired leaks at Garden and 5<sup>th</sup> Street and in alley behind Davidson's Grocery.
2. The Cravens wells vent screen was replaced.
3. SCADA system is not working and waiting for electrician to repair.
4. Mowed and repaired roads at the City's park by the creek for ICISD's Cross Country meet, mowed islands and around water wells.
5. Repaired pot-holes on N. 5<sup>th</sup> Street.

**Items from the Council:** A cigarette disposal is needed at the City Park. Fill city street pot-holes. Alley needs cleared behind 411 W. Main Street.

**Adjournment:** Councilman Taylor made a motion to adjourn. Councilman Crutchfield seconded. All in favor; motion passed. Meeting adjourned at 8:11 p.m.

Signed: \_\_\_\_\_  
Mayor

*Lisa Hight*

Signed: \_\_\_\_\_  
City Administrator

*Sheri Benson*